



PARADISE AMATEUR RADIO SOCIETY

Paradise, California I Pacific Division I ARRL Section Sacramento Valley

BYLAWS

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Paradise Amateur Radio Society

Paradise, California

Date

April 3, 2018

Bylaws

1. Membership

1.1. Full

Full membership includes all licensed amateur radio operators in good standing with dues current and includes all Society privileges as well as rights to hold office and to vote for Officers.

1.2. Associate

Associate membership shall be open to all those engaged in activities and / or the pursuit of an amateur radio license and includes all Society privileges with the exception of voting for Officers or holding an Officer position.

2. Dues, Fees & Assessments

2.1. Assessments Amounts

Dues, Fees, & Assessments Dues shall be assessed as follows:

2.1.1. Individual membership, \$20.00/year

2.1.2. Family membership. \$25.00/year

(Includes primary member, spouse, and children under 25 years of age living at home)

2.1.3. Student membership; \$10.00/year (Under 25 years of age)

2.2. Assessments Due

2.2.1. Annual membership dues are due January of each year.

2.2.2. Dues shall be prorated by 25% quarterly throughout the year for all new members.

3. Meetings

3.1. Types

3.1.1. General Meetings

General Meetings will be held monthly at a time and place designated by the President.

3.1.2. Annual Meetings

The Annual Meeting shall be held in the month of January and for the purpose of concluding the term of existing Officers and beginning the new term for the new Officers.

At the Annual Meeting, the Treasurer shall provide written financial reports including income statement for the calendar year preceding the Annual Meeting and a current balance sheet.

3.1.3. Special or Emergency Meetings

Special or Emergency Meetings may be called at the discretion of the President or Vice-President with 48 hour advanced notice to the members via electronic mail.

3.1.4. Officer Meetings

Officer Meetings may be called at the discretion of the President or Vice-President with at least 48 hour advanced notice to the membership via electronic mail. All members are encouraged to attend.

Officers may, with a quorum as established in the Constitution, conduct business limited to:

- 3.1.4.1. With the exception of direct mailing campaigns, expenditures / transactions not exceeding \$25 at any one meeting and expenditures / transactions not exceeding \$100, cumulative, in any one calendar year.
- 3.1.4.2. Expenditures / transactions deemed appropriate by the Officers limited to \$250, once per year, and for the sole purpose of a direct mail campaign to all license amateurs in Paradise and Magalia.
- 3.1.4.3. Applications and execution of business related forms, documents and services necessary to continue the operation of the Society.

3.2. **Requirements**

It shall be the duty of the Secretary to keep the Constitution and Bylaws of the Society and have the same with him/her during all meetings. He/she shall record all addendums and amendments voted by the Officers and membership; and shall archive requests for addendum and amendment to the Constitution and Bylaws. In addition, he/she shall furnish a copy of the Constitution and Bylaws upon member request.

All meetings shall be identified on the PARS website at least 48 hours prior to the meeting including Emergency and Special Meetings and, at the time of posting, an Agenda shall be included. Voting on items not included on the published agenda shall not occur until placed on a published agenda.

It shall be the duty of the Secretary to keep, or cause to be kept, minutes of all meetings which shall be reviewed and approved prior to becoming an official record of the Society.

4. **Election Process**

4.1. **Nominations and Eligibility**

Officers, or a nominating committee, shall meet prior to the election to consider and submit the names of qualified candidates for nomination as Officers, at the October General Meeting. In the event the Society cannot be in compliance with the Priority Term Limits as defined in the Constitution, thereby requiring an Alternative Term Limit, members may vote to extend the term of any officer in an office for another one year term providing there is a quorum present and providing that the Secretary inform all members via email or first class mail promptly following the October meeting.

All additional nominations must be made from the floor prior to the scheduled election to be held during the November General Meeting.

4.2. Voting

In the case of an unopposed slate, the President may entertain a motion for the Secretary to cast a single ballot. Officers shall be elected by a majority of votes duly cast by the voting members at the November General Meeting. In the absence of an objection from all attending members, voting shall be by a raise of hands which shall constitute a final count. In the event any single member objects to a vote by the raising of hands, the vote shall be accomplished by paper ballot and counted in front of the membership in attendance.

4.3. Transition to new Officers

Officers scheduled to leave office may, during the December General Meeting, provide final comments to the Society before leaving office.

Newly elected Officers shall take office effective January 1 of the following year and administer the Annual Meeting. The new Officers may alter the committee and special appointment assignments.

4.4. Removal or Resignation

Any officer may be removed from office by a three-fourths (3/4) vote of the full membership present at a General Meeting. Any officer may resign by written notice mailed to the address of the Society. Such resignation effective upon receipt by the Society at its usual address. Acceptance of such notice is not necessary to make it effective.

5. Committee Coordination

5.1. Committees Management

Elected Officers may establish the following committees to support Society operations and objectives in an effort to promote the interest of amateur radio. In addition, Officers may establish supplementary committees as deemed necessary to meet the objectives of the Society.

At the discretion of the Officers, a committee chair may be designated for each committee.

Officers shall entertain requests from members to participate in any committee and the Officers shall determine the appropriate member representation in each committee with consideration given to the number of participants, the qualifications and expertise of interested members and the needs of the Society.

5.2. Committee Types

5.2.1. Nomination and Election Committee

The duties of this committee shall be to accept candidate requests for appointment of office, and to organize and execute all election activities.

5.2.2. Technical and Interference Committee

This committee shall direct investigation, invite proper inquires, establish technical facts and testimony and report its results to the Society. In addition, the committee shall oversee, manage and administrate all Society assets. The committee shall assist members and interested parties with technical, application, troubleshooting and repairs, in order to further the technical interests of amateur radio.

5.2.3. Events Committee

The Events Committee shall provide liaison with promoters of public events, plan, and execute Society events. The committee shall keep detailed records of participation in all events and make them available to the membership upon request. The committee shall assist in maintaining a positive public image of the Society through coordination of efforts with the Public Information Office. In addition, the Events Committee may organize recommendations to the Officers regarding meeting presentations.

5.2.4. Training Committee

The Training Committee shall plan, coordinate and execute an ongoing educational program to advance the art of amateur radio among the Society members and interested parties.

5.2.5. Society Communications Committee

The Society Communications Committee shall, maintain a public website and publish other Society communications as may be appropriate.. The committee shall solicit material for Society communications from Society members.

6. Special Appointments

6.1. Appointment Management

The appointees to Appointments shall be members in good standing. The members shall serve a term designated by the Officers, and perform such duties as deemed necessary and shall be established to serve the needs of the organization.

6.2. Appointment Types

6.2.1. VE / ARES Liaison

The VE / ARES Liaison, if appointed, shall maintain communications with GEARS and the Butte County ARES Emergency Coordinator, in accordance with Officer direction, to further Society participation in the Amateur Radio Emergency Service.

6.2.2. Others

The Officers may elect to make other Appointments.

7. Conflict of Interest

Whenever an Officer has a financial or personal interest in any matter coming before the Society, the affected person shall: a) fully disclose the nature of the interest and, b) withdraw from discussion, lobbying, and voting on the matter. Any transactions or vote involving a potential conflict of interest shall be approved only when a majority of disinterested Officers, or Members depending on the meeting, determine that it is in the best interest of the Society to do so. No interested officer may be counted in determine the existence of a quorum for the topic at the meeting at which transaction may be authorized. The minutes of the meeting at which the votes are taken shall record such disclosure, abstention or rationale for approval.

8. Addendums & Amendments

The Bylaws may be subject to addendums and/or amendments by a three-fourths (3/4) vote of the total membership. Proposals for addendum and/or amendment shall be submitted in writing at a General Meeting, and shall be voted on at the next following General Meeting.

Upon the approval for addendum and/or amendment, all Society members shall be notified by First-class mail or electronic mail to the last known address of each member. The notifications shall describe the intent of the proposed change, and Society's action in regard. The secretary shall record, maintain, and archive all addendums and/or amendments in accordance with Society Bylaws.

Amendment Record

Ref#	Date Approved	Sections Modified / Comments
1	July 3, 2015	Adopted
2	March 03, 2018	Major Revision